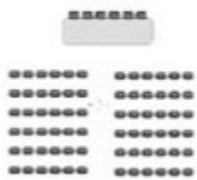



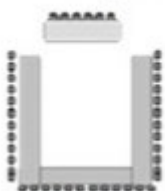
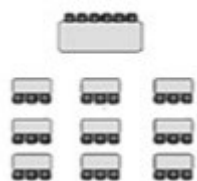


The Mobile Chamber rents meeting rooms to members and outside organizations.

Regular business hours are Monday-Friday, from 8 a.m. to 5 p.m.

Rental fees are set at four-hour increments. The rate schedule is as follows:

RENTAL FEES	MEMBERS		NON-MEMBERS
	For-Profit	Non--Profit	
Weekdays M-F 8 a.m. – 5 p.m.	\$175.00/4 hrs	\$125.00/4 hrs	\$275.00/4 hrs
Evenings M-TH 5 - 9 p.m.	\$350.00	\$250.00	\$550.00
Weekends 8 a.m. – 9 p.m.	\$750.00/4 hrs	\$650.00/4 hrs	\$1,000.00/4 hrs
HOLIDAY RATES			
Evenings M-TH 5 - 9 p.m.	\$550.00	\$550.00	\$750.00
Weekends 8 a.m. – 9 p.m.	\$1,000.00/4 hrs	\$1,000.00/4 hrs	\$1,200.00/4hrs

TRICENTENNIAL ROOM	BOARD ROOM	GUTHANS ROOM	ATRIUM CONFERENCE ROOM
70 Theater; 45 U-shape; and 32 classroom styles	50 people/30 @ the table and 20 around the walls	16 people/12 @ table and 4 around the walls	10 @ table
<p>Theatre</p> 	<p>Board Room Style</p> 	<p>Board Room Style</p> 	<p>Board Room Style</p> 
<p>'U' Shape</p>  <p>Classroom</p> 	<p>ROOM RENTALS: The rental agreement <u>must be signed and paid in advance</u> to hold the reservation. All after-hours, weekends, and holidays include Tricentennial, Lobby Area, and Atrium—no Board Room</p> <p>COMPLIMENTARY ROOMS: New members are entitled to one room reservation (4 hours) during regular office hours at no cost during the first year of Chamber membership. This offer does not include Lobby Receptions.</p> <p>OPTIONAL ACCESSORIES: WiFi, touchscreen TVs, whiteboards in Tricentennial and Board Rooms; coffee and ice water available at no extra fee. All rooms, with the exception of Guthans, have built-in AV equipment and are included in the rental fee. Rental of tables and linens – Bistro tables (5) are \$10/each and all size linens are \$10/each for 8’ tables.</p> <p>CUSTODIAL AND SECURITY: Evening and weekend rentals are subject to staff availability. Required fee of \$40/hr. for each plus allow for 2 hours of cleanup time at same charge of \$40/hr. (Example 4-hour event plus 2 hours cleanup time = 6 total hours x \$80 for both Security and Custodian)</p>		

Parking:

Parking is available at the Mobile Chamber. If additional space is needed, we have the CCD (Civic Center Drive) parking lot available. It's located directly behind the Chamber's back parking lot.

Political Events:

Press conferences or meeting of a political nature are not permitted due to the non-partisan standing of the Mobile Chamber. All press conferences are subject to the approval of the VP of Communications & Advocacy.

Alcohol:

Any organization planning to serve alcoholic beverages on the premises while using Chamber facilities must present a certificate of insurance to the Chamber's Chief Financial Officer. The Liquor Law Liability insurance must cover at least \$1,000,000 and must be provided no later than one week prior to the event. The organization must also provide the name of the licensed bartender at that time as well.

FOR MORE INFORMATION ABOUT ROOM RESERVATIONS, PLEASE EMAIL ALICIA SPIZZIRRI AT ASPIZZIRRI@MOBILECHAMBER.COM.