



The Mobile Area Chamber of Commerce rents meeting rooms to members and outside organizations. Our regular business hours are Monday - Friday, from 8:00 am to 5:00 pm. The rental fee is set at four hour increments. The rate schedule is as follows:

	Members		Non-Members
	For-Profit	Non-Profit	
Rental Fee	\$100.00/ 4 hrs	\$50.00/4 hrs	\$200.00/4hrs
LCD Projector Rental	\$100.00	\$100.00	\$100.00
Evenings M-TH 5-9pm*	\$200.00	\$100.00	\$300.00
Weekends 8am-9pm*	\$300.00	\$150.00	\$400.00
CCD Parking Lot	\$400.00	\$400.00	\$500.00
CCD Parking Lot w/Event	\$300.00	\$300.00	\$400.00
Holiday Rates			
Evenings M-TH 5-9pm*	\$400.00	\$400.00	\$600.00
Weekends 8am-9pm*	\$500.00	\$500.00	\$700.00
CCD Parking Lot	\$600.00	\$600.00	\$700.00
CCD Parking Lot w/Event	\$400.00	\$400.00	\$500.00

Listed Below are the maximum meeting room capacities as established by the Fire Marshall:

Tricentennial Room	70 theater; 45 U-shape; and 32 classroom styles
Guthans Room	22 - 16 @ table and 6 around the walls.
Board Room	50 - 30 @ table and 20 around the walls.
Atrium Conf Room	10 @ table

Room Rentals: The rental agreement must be signed and paid in advance to hold the reservation.

Complimentary rooms: New members are entitled to one room reservation (4 hours) during regular office hours at no cost during the first year of Chamber membership. This offer does not include Atrium Receptions.

*Evening and weekend rentals are subject to staff availability. Required Custodial and Security fees are over-and-above the room rental fee.

Optional Accessories: Wireless internet, screens, flip charts, white boards, coffee and ice water are available at no extra fee. Clients may bring in their own LCD projector for the Guthans room - all other rooms have built-in equipment and must be rented. Bistro tables (5) are \$10/ea and linens are \$5/ea.

Any press conference or meeting of a political nature is not permitted due to the non-partisan standing of the organization. All press conferences are subject to the approval of the VP of Communications & Marketing.

NOTE: Any organization planning to serve alcoholic beverages on the premises while using Chamber facilities, must present a certificate of insurance as evidence of \$1,000,000. Liquor Law Liability coverage (as required by our insurance carrier) to the Chamber's Chief Financial Officer at least three days prior to the day of the event.

For further information about room reservations, e-mail Jackie Davidson: jdavidson@mobilechamber.com